



<b>Position Title</b>	Team Manager
<b>Short Description</b>	Oatley Rugby Club is looking for Managers to assist with the U6 – Opens (U17-U18) programs for the 2020 season
<b>Employer</b>	Oatley Rugby Club
<b>Work Type</b>	Volunteer
<b>Location</b>	Based at H.V. Evatt Park 1116 Forest Rd, Lugarno NSW 2210
<b>Detailed Description</b>	<p>Oatley Rugby Club manages teams to compete in the Sydney Junior Rugby Union Competition, with the main aim being to provide a safe and fun environment for players to develop their skills and maximise their potential. Development is more important than winning!</p> <p><b>About the Role</b> For the period of one year, the advertised roles are responsible for organising and preparing both parents and players of the:</p> <p><b>Minis</b> U6 – U9</p> <p><b>Girls 7's</b> U10 – Opens (U18)</p> <p><b>Juniors</b> U10 – Opens (U17-U18)</p>

## **Training Requirements**

Minis – Wednesday 6.00pm – 7.00pm

Girls & Juniors - Wednesday 6.30pm – 8.30pm

## **Game Schedule**

### **Minis**

Southern Districts Juniors Saturday Competition

### **Girls 7's**

Sydney Junior Rugby Union Sizzling/Frosty 7's Saturday Competition

### **Juniors**

Sydney Junior Rugby Union Sunday Competition

## **Key Responsibilities**

### **Team Roles**

- Manage the team to achieve Oatley Rugby Club performance measures.
- Prepare for and manage the team for the Sydney Juniors Rugby Competition 2020
- Co-ordinate with the Juniors & Minis Vice Presidents, in planning for the competition and game day phase of the program.
- Co-ordinate with the Club Registrar to ensure competition rules are met in the registering and ongoing management of players in Rugby Xplorer.
- Week to week team management on the Match Day app, as well as scoring on game day.
- Actively assist with player recruitment and retention
- Contribute to the ongoing development and review of the Oatley Rugby Club Development Program.

## **Essential Skills & Experience**

- Demonstrated experience of managing a team of athletes in a performance-based sports environment.
- Specific knowledge and understandings essential in managing teams
- Agree to display and carry out the character and values that come with representing Oatley Rugby Club as an organisation

- Effective interpersonal and communication skills to liaise with a wide range of people, including athletes, parents, management, program co-ordinators and administrators.
- Ability to contribute effectively as part of a team, working towards achieving shared outcomes.

### **Qualifications Required**

- Current Working With Children Check
- Current Rugby AU Team Manager Accreditation

### **Selection Criteria**

- Extremely reliable, punctual and detail-oriented
- Availability to commit to the training and competition requirements for the competition you wish to be involved in.
- Confident and effective communication and presentation skills
- Self-starter with proactive attitude. Capacity to work alone or as part of a team

### **Closing Date**

5pm, Friday 18<sup>th</sup> October 2019

### **Lead Contact**

Tracy Bush – Juniors Vice President  
0414 467 422

### **For any clarification**

Email [juniors@oatleyrugby.com](mailto:juniors@oatleyrugby.com)

### **How to apply**

Your application must include:

- COVERING LETTER (no more than 1 page)
- CURRICULUM VITAE
- IDENTIFICATION OF TEAMS/POSITIONS YOU ARE APPLYING FOR

Your cover letter should address the job description, your relevant experience and why you will be successful in the role. Applications should be emailed to [juniors@oatleyrugby.com](mailto:juniors@oatleyrugby.com)

**Oatley Rugby Club strongly encourages applicants to apply in advance of the closing date of Friday 18<sup>th</sup> October 2019. Men and women from all backgrounds are encouraged to apply.**